

ANNEXURE XV

General guidelines for Spot Admission

1. All applicants with valid candidature can participate in the counselling / spot admission.
2. There will be one or more counseling/spot admission(s) depending on the existing vacancies
3. Vacancy of seats in various polytechnic colleges after the last date of admission in the final allotment will be published on the website.
4. Spot admission(s)/counselling will be conducted district wise or Polytechnic College wise as decided by the authority. The date & time of conducting the spot admission(s) will be published on the website.
5. Facility for submitting revised option is available at the time of spot admission.
5. Detailed procedures regarding counselling and spot admission will be made available on the official website at the appropriate time. Candidates are advised to check for vacancy details, spot admission schedules, and related instructions before attending the same.
6. In **district-wise counseling**, a candidate is permitted to register and participate in counselling sessions in more than one district simultaneously. In **institution-wise spot admission**, the candidate is allowed to attend spot admissions in more than one institution. The candidate shall produce proxy certificate at the time of admission as per annexure. However, during spot admission, once a candidate is admitted to a programme of his/her choice, any previous admission in another district will be automatically cancelled. **Only the latest admission secured by the candidate will be considered valid.**
7. Instructions issued by this office prior to counselling/spot admission will be final and binding.
8. A candidate desirous of attending the spot admission has to register online his/ her participation at the time notified for registration.
9. Candidate who gets allotment in the spot admission should join the course in the allotted institution immediately on receipt of the allotment memo, failing which, his/her allotment will be cancelled and allotment will be made to the next candidate. Candidates undergoing studies /took admission elsewhere will be permitted one week time to produce the Transfer Certificate.

Authorities of all Polytechnic Colleges concerned will be available throughout in the spot admission venue to facilitate the admission process.